



# Installation Request Form

## Contact Information

Builder		Contact Name	
Mailing Address		Voice	
City & Zip		Cell	
Date Submitted		Email	

## Installation Request Details

Street Address	Development Name	Lot	Block	Section	Type	Requested Date

Before a service line can be installed, the following guidelines must be met at your construction site:

- ✦ All necessary permits must be obtained from the proper authorities.
- ✦ The house or building must be piped before requesting a service line.
- ✦ There must be an obstruction-free, eight-foot wide service pathway from the gas main line to the meter.
- ✦ The address must be clearly posted and visible
- ✦ A 811 installation request must be made at least 48 hours before any excavation can be done.

Before a gas meter can be installed, the following guidelines must be met at your construction site:

- ✦ The house is bricked or sided and painted.
- ✦ There are no ground wires attached to stub-out.
- ✦ Plumber's gauge is not on house.
- ✦ All shut-off valves are plugged and accessible; all flex-lines are capped.
- ✦ There is a service riser.
- ✦ Meter location is accessible without customer assistance and not blocked by fences, walls or gates.
- ✦ Entire meter set will be at least three (3) feet from sources of ignition or possible entry points to house.
- ✦ The stub-out and location conforms to all SiEnergy safety codes.
- ✦ Please specify if an upgraded meter is needed.

**Completed Installation Request forms can be submitted via Email to [builderservices@sienergy.com](mailto:builderservices@sienergy.com)**

To report a **gas leak emergency**, immediately call 281-778-6250.

